

## NOTICE OF FUNDING OPPORTUNITY

The North Dakota Department of Corrections and Rehabilitation is announcing a funding opportunity for the January through June 2025 **Empowered Voices Grant**.

**Performance Period:**

- January 1, 2025 through June 30, 2025

## IMPORTANT DATES

**Empowered Voices Grant Solicitation:**

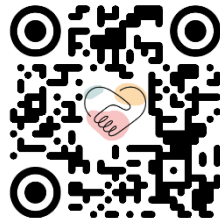
- December 6, 2024 through 12:00 noon on December 27, 2024

**Empowered Voices Grant Application Due:**

- 12:00 noon on December 27, 2024

## NEW APPLICANTS

Scan the **QR Code** and learn how to apply.



## CONTACT INFORMATION

**Charlie Hedden**  
[DOCRgrants@nd.gov](mailto:DOCRgrants@nd.gov)

## EMPOWERED VOICES GRANT PROGRAM CONTACT INFORMATION

GRANT PROGRAM STAFF	NAME	CONTACT INFORMATION
Grants & Contract Administrator	Tammy Klein	<a href="mailto:DOCRgrants@nd.gov">DOCRgrants@nd.gov</a>
Grants & Contracts Manager	Charlie Hedden	<a href="mailto:DOCRgrants@nd.gov">DOCRgrants@nd.gov</a>
GRANT MANAGEMENT SYSTEM	CONTACT INFORMATION	
COSMOS Grant Management System	<a href="https://apps.nd.gov/docr/cosmos/menu">https://apps.nd.gov/docr/cosmos/menu</a>	
GRANTING AGENCY	CONTACT INFORMATION	
North Dakota Department of Corrections and Rehabilitation (ND DOCR) VICTIMS SERVICES WEBSITE	<a href="https://docr.nd.gov/grant-information">https://docr.nd.gov/grant-information</a>	

## EMPOWERED VOICES GRANT REPORTING SCHEDULE PERFORMANCE PERIOD: JANUARY 1, 2025 THROUGH JUNE 30, 2025

DUE DATE	APPLICATION AND REPORTING	SYSTEM DOCUMENTATION
<b>December 6 - December 27 at Noon Solicitation</b>	Review Application Requirements	<b>ND DOCR Victim Services website</b> <a href="https://docr.nd.gov/grant-information">https://docr.nd.gov/grant-information</a>
	Submit Completed Application	
<b>January 2, 2025</b>	Notification of Subaward	<b>COSMOS</b> <a href="https://apps.nd.gov/docr/cosmos/menu">https://apps.nd.gov/docr/cosmos/menu</a>
<b>January 3, 2025</b>	Complete Grant Agreement	
<b>Submission by the 15<sup>th</sup> day of the month</b>	Reimbursement Requests	
<b>07/31/2025</b>	Closeout Report Statistical and Narrative Information for the period of 01/01/2025 – 06/30/2025	

## INTRODUCTION

Announcing the **Empowered Voices Grant** offered by the North Dakota Department of Corrections and Rehabilitation!

The Empowered Voices Grant is designed to support organizations that provide critical services to victims and survivors of violence, abuse, and trauma. This grant aims to amplify the voices of those affected by offering resources that enhance access to healing, advocacy, and empowerment. Empowered Voices Grant funding should be used to address gaps in services where critical funding is needed. These services should address the physical, emotional, and psychological needs of victims.

A total of \$315,000 will be awarded through the Empowered Voices Grant, and the number of award recipients will depend on the quality and quantity of submissions received. We are excited to provide additional support for victim services for agencies throughout our beautiful state.

We invite agencies dedicated to supporting victims and survivors of violence, abuse, and trauma to apply for the Empowered Voice Grant. Whether your agency needs additional resources to expand your reach, enhance specific programs, or bridge the gap in underfunded areas such as crisis support, mental health support, funding for additional staff, or long-term recovery services, this grant is here to help!

**Existing Sub-recipients of the current FY25 Federal VOCA Award are ineligible to apply for the Empowered Voices Grant.**

## DESCRIPTION

The *subrecipient* shall use Empowered Voices Grant funding to provide authorized direct services to crime victims of federal and state crimes on the same basis, without a charge, and shall manage funding as directed in the Empowered Voices Grant Notice of Funding Opportunity and Subrecipient Agreement.

The January through June 2025 Empowered Voices Grant shall be awarded for the time period January 1, 2025, through June 30, 2025. The Grant is a competitive process, based upon agency and general eligibility requirements; submission of a complete application, contract and required certifications; and a goal orientated project or plan showing progress, enrichment, or expansion of direct services. A detailed proposal will need to be submitted along with the application and a Budget Narrative template that is located on our web site at <https://www.docr.nd.gov/grant-information>.

## ELIGIBILITY REQUIREMENTS

**AGENCY REQUIREMENTS** To be eligible for Empowered Voices Grant funding, a *subrecipient* must be operated by a criminal justice, governmental unit, public, private non-profit, or tribal agency or a combination thereof. Providing direct services to victims of crime shall be a core component of the agency's mission and operations; however, serving crime victims need not be an agency's sole purpose. Agencies also included may be rape crisis centers, domestic violence shelters, child abuse treatment facilities, or community-based victim service agencies.

## GENERAL REQUIREMENTS

**REQUIREMENTS** A *subrecipient* should review the general eligibility requirements listed below prior to applying for Empowered Voices Grant funding.

1. The *subrecipient* shall be located in North Dakota and serve North Dakota residents.

2. A *subrecipient* receiving Empowered Voices Grant funding shall have financial support from other sources in addition to the Empowered Voices Grant funding.
3. The *subrecipient* receiving Empowered Voices Grant funding shall abide by additional eligibility or service requirements as established by the North Dakota Department of Corrections within the performance period, including submission of fiscal, statistical, and programmatic reporting through COSMOS.

## **DOCUMENTATION FOR EMPOWERED VOICES GRANT APPLICATION SUBMISSION**

- Current Agency Staff List
- Board of Directors List (if applicable)
- **ND Secretary of State Certificate of Good Standing** <http://sos.nd.gov/office-secretary-state/contact-us>
- **NON-PROFIT ORGANIZATIONS ONLY** - IRS Department of the Treasury 501(c)(3) <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>
- Lobbying and Debarment Certification
- EEOP Certification
- Single Audit Certification
- Budget Narrative
- Budget Detail
- Volunteer job descriptions
- Job descriptions for paid staff
- Letter of Collaboration

**COSMOS GRANT MANAGEMENT SYSTEM** The *subrecipient* shall utilize COSMOS to review the application packet including eligibility requirements, application requirements; completion of the application and contract; budget revisions and fiscal management; reimbursement requests and reporting. Training is essential for navigating COSMOS and is accessible through the Power Point presentation located on the ND DOCR Victim Services website at <https://docr.nd.gov/grant-information>. The *subrecipient* shall participate in all training, as it applies to Empowered Voices Grant funding, upon request of the ND DOCR.

**REIMBURSEMENT REQUESTS** Documentation is required to be included with reimbursement requests. Reimbursements are due the 15<sup>th</sup> of each month.

## **INELIGIBLE COSTS AND SERVICES**

The State of North Dakota through the Department of Corrections would like to award the Empowered Voices Grant to a *subrecipient* to address gaps in services where critical funding is needed. These services should address the physical, emotional, and psychological needs of victims.

Each potential *subrecipient* shall submit a proposal detailing how its program could use these funds, where gaps in funding are, and how this gap affects services for victims. The proposal shall be submitted along with the application as an attachment in the Cosmos Grant Management system. The more detail a *subrecipient* provides in its proposal, the more likely they are to be selected to receive the Empowered Voices Grant.

Below is a list of items that **cannot** be used for the Empowered Voices Grant.

- **SHELTER UPGRADES**
- **RESEARCH STUDIES**
- **VEHICLE LEASE OR PURCHASE**

- **LOBBYING**
- **FUNDRAISING**

## **EMPOWERED VOICES GRANT CLOSEOUT REPORT REQUIREMENTS**

The *subrecipient* shall submit all required statistical and narrative data specific to the Empowered Voices Grant Closeout Reporting Schedule (see below) through COSMOS, including Closeout Reports and any other reports required or requested by the ND DOCR throughout the performance period.

**CLOSEOUT REPORT** The Closeout Report may be comprised of questions regarding the progress, performance, and statistical data completed during the performance period. The Closeout Report shall be completed by the *subrecipient* and submitted through COSMOS within thirty (30) days after the end of the performance period.

### **POPULATION DEMOGRAPHIC CATEGORIES – SELF REPORTED**

#### **RACE/ETHNICITY**

American Indian or Alaska Native	Asian	Black or African American	Hispanic or Latino
Native Hawaiian, Pacific Islander or Other (Description Required)	White Non-Latino or Caucasian	Other Race	Multiple Races

#### **GENDER IDENTITY**

Male	Female	Other (Description Required)
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#### **VICTIMIZATION TYPES**

Adult Physical Assault Aggravated or Simple Assault	Adult Sexual Assault	Adults Sexually Abused/Assaulted as Children	Arson	Bullying Verbal, Cyber or Physical	Burglary
Child Physical Abuse or Neglect	Child Pornography	Child Sexual Abuse/Assault	Domestic and/or Family Violence	DUI/DWI Incidents	Elder Abuse or Neglect
Hate Crime Racial, Religious, Gender, Sexual Orientation, Other: Explain		Human Trafficking: Sex or Labor	Identity Crime Theft, Fraud, or Financial		Kidnapping Custodial Non-Custodial
Mass Violence Domestic or International	Other: Explain	Other Vehicular Victimization: Hit and run	Robbery	Stalking or Harassment	
Survivors of Homicide Victims	Teen Dating Victimization		Terrorism: Domestic or International		

## VICTIMIZATION TYPES BY SPECIAL CLASSIFICATION OF INDIVIDUALS

Deaf or Hard of Hearing	Homeless	Immigrants, Refugees, Asylum Seekers	LGBTQ2S-Lesbian, Gay, Bisexual, Trans-sexual, Queer, Two Spirits (indigenous people with both male and female traits)	Veterans
Victims with Cognitive, Physical or Mental Disabilities		Victims with Limited English Proficiency		Other (Explanation Required)

## SECONDARY VICTIMS: CHILD, CHILDREN, OR OTHER INDIVIDUALS

Secondary victims shall be counted only if:

1. The crime was perpetrated upon the child(ren) also; or if they received direct contact by one of your staff members; or benefitted directly from services provided by your agency.
2. If a child(ren) is listed on a protection order, the child(ren) may be counted as a victim if he or she is being provided a direct service. The mere listing of a child(ren) on a protection order does not mean that the child(ren) is/are being provided a service. *Use your best judgment in determining whether the child(ren) is/are in need of and being provided a direct service.*

### SCENARIO EXAMPLES:

1. In a crisis intervention situation, mom and four children were placed at a shelter.  
*The number of victims counted is five.*
2. Mom is at the *subrecipient* for support group and is benefiting from counseling. The three children in her custody and the family have not received any direct services.  
*The number of victims counted is one.*
3. Mom and two children required food assistance and paying the utility bill. If mom is a victim of crime, the children would benefit directly from the food and heat.  
*The number of victims counted will be three.*
4. A non-custodial mom of three children received emergency shelter.  
*The number of victims counted is one.*

**COUNTING VICTIMS WITHOUT DUPLICATION** All victims shall be counted only once in a performance period, except when a victim receives services for a separate and unrelated crime.