Minutes

Chairman Weir opened the meeting at 1:03 PM. Board members present: Chairman Pat Wier, Jim Prochniak, Dr. Carmelita Lamb, Jackson Amsden. Parole board member Jennifer Thompson was unable to attend the meeting. Others attending the meeting were Steven Hall, Lea Quam, and Carisa Upton.

Parole Board Operations:

- **Meeting organization/start time**
  - Discussion on concerning start time on Tuesday evening and changing the time from 6:00 PM to 3:00 PM. A decision was made to start the meeting at 3:00 PM starting with the September 2018 meeting. Steve Hall will confirm with Jennifer Thompson that the new start time will work with her schedule.

- **Process improvement/needs**
  - During this past month there was a connection issue for all of the board members. The current computers may need to be updated to allow for computers to update needed software and anti-viruses. It also appears that parole board member may not be able to use guest WIFI at hotels or other locations due to restricted access. Pulse Secure works best on unrestricted networks such as home WIFI. The ICORS system seems to be working and liked by the members. Pat Weir suggested adjusting the layout of the parole board report in ICORS. The recommendations included moving the following: Transitional Planning Services (TPS) recommendations, followed by sentence information and previous parole and probation supervision. Lea will work on implementing the recommended changes to the parole board report.

- **Violators**
  - TPS recently started to assign Parole Violators to individual board member for review due to the large number of cases reviewed by the board. The board members appreciated this change and would like to continue the assignment process.

- **Intermediate Measures**
  - Remove Intermediate measures that do not involve a period of incarceration. Board member will only review intermediate measures that implement a period of incarceration. The board historically agreed with the intermediate measures imposed by the field service staff.

- **Miscellaneous Reviews**
  - Discussion on how to help prioritize the miscellaneous reviews for the board members. This past month Lea highlighted cases that have violence and other concerning issues for Pat. He appreciated the process and recommended that we do the same for all board members. The board agreed and this process will be implemented starting on the July 2018 parole board.

- **Guideline Spreadsheet**
  - No recommended changes.

- **Discussion was had regarding due process for an inmate seeking parole.** Pat would like a meeting with Ken Sorenson to discuss reasons the board may use to deny an inmate parole. The results of the meeting between Ken and Pat will be emailed to the rest of the board.

- **Discussion was had regarding consistent language in the Parole Agreement and the Appendix A that is used by the State Courts.** The DOCR does provide a recommended Appendix A; however, throughout the state different courts implement their own versions of the Appendix A. It would be difficult to get consistency. It was recommended that Ken, Pat, and Steve will meet to discuss appendix A and parole agreement consistent language.
• The board reviewed the suggested changes to the agreement and made suggestions as well to modify the language in the parole agreement. Lea will update the parole agreement and sex offender addendum which will be sent out the members.

• Review and Update Policy
  o The policy was sent out prior to the meeting for review. The intermediate measure section will be modified to be consistent with the parole board’s decision to only approve intermediate measures that impose a period of incarceration. Steve will update the policy.

• Pay adjustment for board (Currently $75/day). Will try to push it forward at the same rate as the Pardon Board. Steve will work with the DOCR administration to include the rate increase for the 2019-2021 budget.

• Association of Paroling Authorities (APAI) Membership
  o Pat Bohn provided information and demonstrated the website to the board members. The cost would be $375/per year. Board supports joining the association again. Steve will gather the contact information for the board and complete the registration.

• Legislative action items Pat Bohn updates with board.
  o Discussion on the ability to modification of parole conditions. Steve will talk with Leann to update her on the boards support of a process to amend (or modify) parole conditions. Once this takes place, Steve will work with Ken Sorenson on a draft. This process will allow officers to petition the board for parole condition modification.
  o 85% Law Discussion - Possible options this next legislative session. Possibly repeal or not apply to probation revocation. Representative Shannan Roarer Jones may be bringing a bill forward on the 85% law. This falls in line with the behavior health movement in corrections and justice reinvestment. Pat Weir is willing to represent the board if called upon to provide testimony.

• Training
  o The board would like some additional training on the psychological assessment process, mental health diagnoses, and treatment. We will get this set up with the DOCR training department. They are concerned about individuals with mental health issues being misdiagnosed and possibly warehoused. This will be the primary training to get set up.
  o ICE detainer training has been offered and that may be an additional training that can be provided to the board.
  o Free Through Recovery will be an option for training in the future as the program develops.

• Meeting Adjourned at 4:12Pm